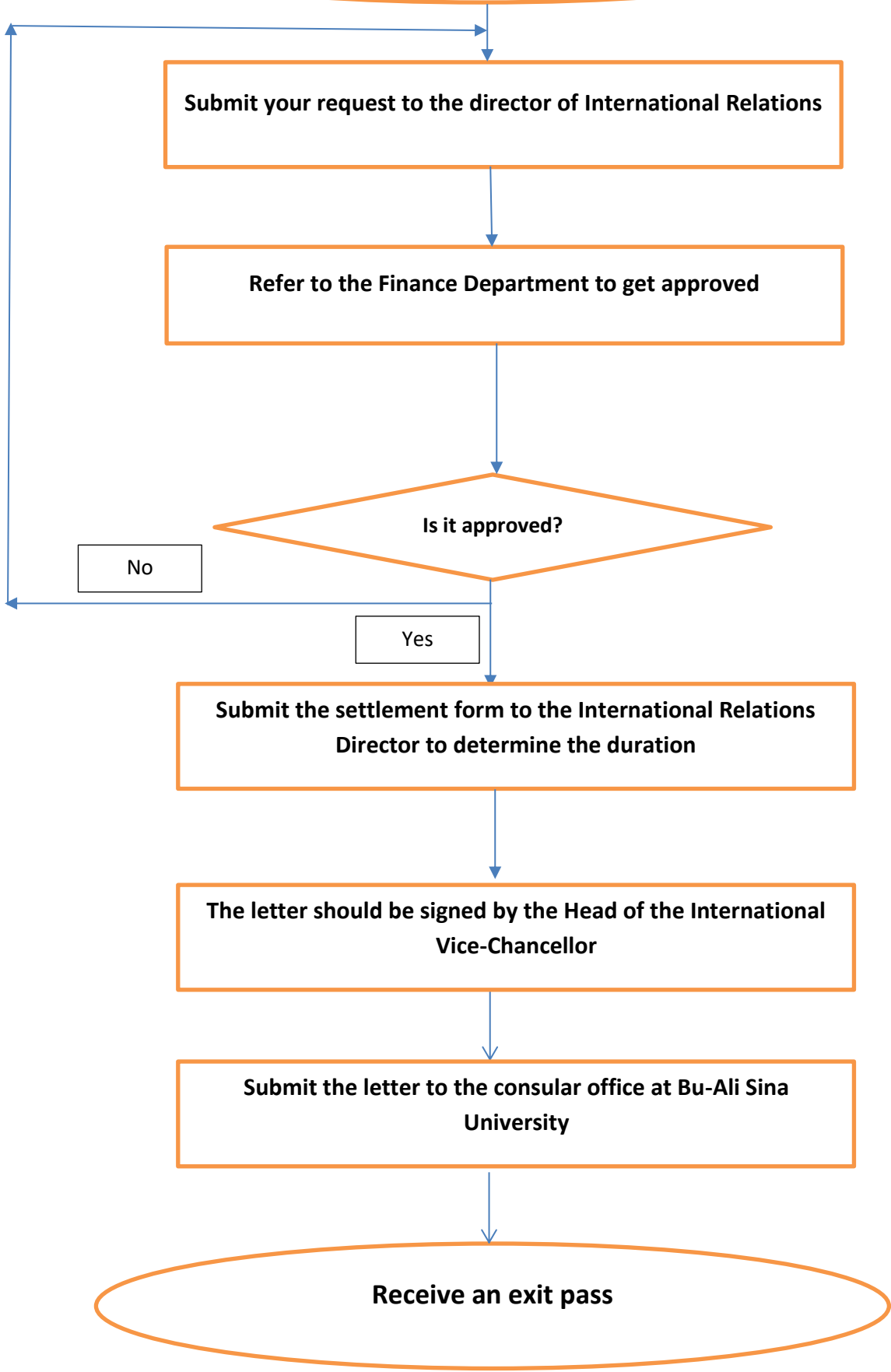


How to apply for an exit pass



Submit your request to the director of International Relations

Refer to the Finance Department to get approved

Is it approved?

No

Yes

Submit the settlement form to the International Relations Director to determine the duration

The letter should be signed by the Head of the International Vice-Chancellor

Submit the letter to the consular office at Bu-Ali Sina University

Receive an exit pass